

DRAFT REPORT
ON
INSTITUTIONAL ACCREDITATION
OF

M.C.E. Society's Abeda Inamdar Senior College for Girls

2390, K. B. Hidayatullah Road, Azam Campus

Pune Camp, Pune – 411 001

Visit dates: 19th – 20th January 2004

National Assessment and Accreditation Council
Bangalore

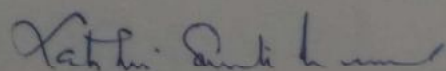
Report on Institutional accreditation of Abeda Inamdar Senior College for Girls,
Pune Camp, Pune - Maharashtra

SECTION I : INTRODUCTION

The College, established in June 1991 by Maharashtra Cosmopolitan Education (MCE) Society which is a religious and linguistic minority institution, at Azam Campus, Pune is affiliated to the University of Pune. It caters to the educational needs of the girl students of the area and even for students outside the state and also for international students. The college is grant-in-aid and is recognized for UGC assistance.

The College volunteered to be assessed by the National Assessment and Accreditation Council (NAAC), Bangalore and submitted the self-study report to NAAC in September 2003. NAAC constituted a Peer team with Prof. (Mrs.) Lakshmi Santa Rajagopal, former Vice-Chancellor of Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore, Tamil Nadu as Chairperson, Dr. Kiran Angra, Principal, MDSD Girls' College, Ambala city, Haryana as member and Dr. K.V. Rao, former Director, College Development Council, Mangalore University as member-convenor. The peer team visited the college on 19th - 20th January 2004 to validate the self-study report.

The college, located in an urban area, has a campus of 3 acres and it offers UG programmes in the faculties of Arts, Commerce and Science and PG programmes in Computer Science and Analytical Chemistry. Two PG programmes, M.A in English and M.Com were started during the academic year 2003-2004. The college also offers diploma course in e-commerce.



The peer team perused the documents submitted and interacted with the Principal, Governing Body, faculty, non-teaching staff, parents, alumni and the students. The team visited the departments of the college and examined the various facilities offered and in keeping the seven criteria prescribed by NAAC in mind, notes the following commendable features of the Institution as well as areas of concern.

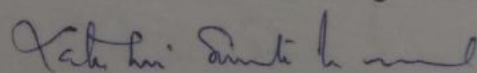
SECTION II : CRITERION-WISE ANALYSIS

Criterion I : Curricular Aspects

The college aims to provide quality education to girls and has initiated several programmes which are career oriented. It follows the annual system for some courses and the semester scheme for other courses as prescribed by the University of Pune.

A wide range of subjects for study and combinations are offered by the college keeping in view of the potential of the course for employability. The diploma course in e-commerce is one such course. There is flexibility for choice of subjects as per the approved combination prescribed by the University. Besides the regular subjects, the college has taken initiative to start courses offering subjects like computer science, biotechnology and environmental science. Certificate courses are conducted by the college in subjects like spoken English, screen-printing etc. to equip the students in language skills and to enhance the scope of their employability.

The college has taken the initiative to organize refresher courses and workshops while designing the curriculum for new subjects and courses. Teachers update their knowledge in participating such workshops. It has also organized state level and national level programmes where teachers discuss the content of the courses to be started in the college. Inter-disciplinary programmes involving



several combinations help the teachers to acquire new skills in teaching the subjects.

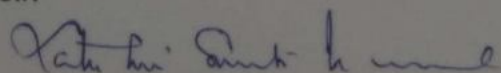
The project work and seminars at student level help the teachers to bridge the gap between the curricula and the latest developments in the field in the subjects where skills and information are to be provided to the students, especially in the field of biotechnology, computer science, environmental science and the like.

While the peer team appreciates the effort of the College in providing a wide variety of combination of subjects, it would be better to think of short term courses which equip girl students for managing their career. Existing facilities in the science departments like chemistry, micro-biology, electronics, botany etc could be put into optimum use for giving skill oriented training to students.

Criterion 2: Teaching-learning and evaluation.

The college follows University regulations for admitting the students to the courses based on their academic records. For PG courses, interviews are conducted as per the regulations for selection of the candidates.

Teachers conduct regular tests and mid-term examinations to test the knowledge of the students as per the academic calendar prepared for the purpose. Departments prepare teaching plans and keep monitoring the same at regular intervals. Facilities like multimedia are available to teachers for effective communication, in addition to the regular teaching practices. Remedial classes are conducted to disadvantaged students. Advanced learners are encouraged to participate in projects, science exhibitions, inter-collegiate and university level festivals and in competitions conducted by NGOs. Practical knowledge is imparted by industrial visits to nearby locations and by undertaking some projects in the campus itself.



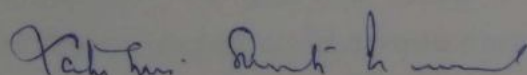
The evaluation methods are communicated to the students by announcing the same through prospectus and by publication in the college notice boards. Departments take care to circulate the scheme of examinations and the pattern of question papers of the university examinations. The results of the college examinations are used to identify students for remedial coaching.

Programmes on personality development and faculty improvement have helped the teachers to better their teaching and have improved the management skills in classroom situations. The self-evaluation of the staff and evaluation of the teachers by students has helped the teachers to improve their performance. The project work taken up by PG students in reputed institutes and laboratories has not only established the reputation of the college but also has helped the teachers to update their knowledge.

It is important that courses that instill confidence in students should be given priority and departments should be encouraged to involve more students in such programmes.

Criterion 3: Research, consultancy and extension

The college has built up an excellent research culture in a short span of time. Many teachers of the college have taken up minor research projects and have successfully completed them. Two teachers have registered for the M.Phil course and nine have registered for the Ph. D. degree. Even though the college is not recognized as a research centre, two teachers are recognized as research guides.



Consultancy services are not offered at a professional level. It is gratifying to note that the commerce department has taken the initiative to offer such services on a limited scale.

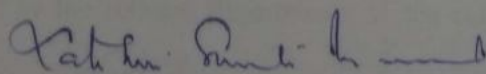
The extension activities are carried out under a designated officer and the importance of this aspect of reaching out is taken care of by the college by entrusting it to an Extra Mural and Extension Board which plans such activities. The broad areas which encompass such activities are community development, adult education, literacy, environmental awareness etc. These are carried out with the help of NGOs and students undertake this as co-curricular activities under the NSS.

NCC activity is yet to take off in the college but one of the students of the college participated in the programme through the Open Unit and has shown creditable performance. This may give impetus to the college to have its own NCC Unit.

Criterion 4: Infrastructure and learning resources

The college has well equipped laboratories and class-rooms. The main building of the college houses the audio-visual hall with multi-media facilities, computer centre and Gymkhana. The computer centre facilities are shared among the departments as per the requirement. Optical fibre internet connectivity is available to teachers and students. Many departments have computers of their own.

The library and reading room facilities are provided in an adjacent building. The library has over 11,000 books, has an open access system and is in the process of computerisation. The book bank scheme is available for the use of needy students. Reprography facility is also provided in the library.



Sports and indoor games facilities are made available by the management in the Azam campus. Participation of the students in regional and university level meets is encouraged by the management by providing financial assistance.

In the Azam Campus, Hostel facilities to the students are made available by the college management. Health services to students and staff are also provided at reasonable cost on the same campus.

Criterion 5: Students support and progression

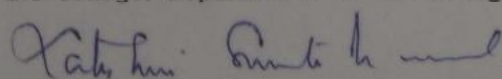
The college admits local students, students from outside the state and even international students. Care is taken to provide all facilities to the students admitted, including training in spoken English to needy students. While most of the students are from the locality, a good percentage are from outside who require special facilities. The college has geared itself to meet such challenges with the co-operation of the students and staff. The drop out rate is high.

The new courses that are started in view of the employability of the girl students have attracted good number of students and the college has taken care to start a placement cell. The cell should interact with local industries and help the students of the college. An alumni association is recently formed. The college can explore the possibilities of utilizing the services of this association in its various developmental activities.

The management of the college has funded several scholarships and state govt. fee concessions and scholarships are available to many meritorious students.

Criterion 6: Organisation and Management

The management of the Institution supports the funding of the new courses started by the college. Departments of the college plan their activities for the



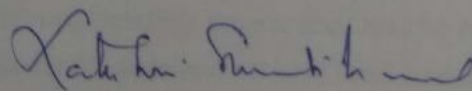
year, prepare the budget and submit the same to the management through the Principal. The Governing Council of the college decides the quantum of funding to be made available for the year. So far, the management has been able to meet the requirements of the college.

There is no formal grievance redressal cell. However, the grievances of students are taken care of by the teachers. Loan facilities for the staff are available through the co-operative society established by the management.

Criterion 7: Healthy practices

The healthy practices of the institution are -

- Value based education is provided by observing all important functions of all faiths and religions.
- Providing several job oriented subject options at UG level.
- Teachers donate funds for the education of poor girl students.
- Earn and learn scheme is implemented for needy students.
- Open access system is followed in the library for students and staff.
- Research by the staff is encouraged.
- Introducing evaluation of various activities of the institution by the student community.
- College campus is kept clean and green.
- Self-appraisal of the teaching and non-teaching staff.
- Cordial relationship between students and staff.
- Involvement of the college in activities which are useful to students in collaboration with outside agencies.



SECTION III : OVERALL ANALYSIS

Abeda Inamdar Senior College for Girls, Pune, has made great strides during the last twelve years of its existence. The mission of the College is Read to Lead. The college aims at the overall development of girls from the weaker sections of the society, especially from the Muslim community. While it strives hard to achieve its objectives, sincere efforts are made to impart education to all girls irrespective of their community, caste or creed. The management has responded positively to the developmental needs of the college.

The Peer team appreciates the leadership of the Principal and the dedicated efforts of the staff members in facilitating the process of equipping girl students to face the challenges of life. In view of the development of the college, the team likes to make the following suggestions:

- More skill oriented short-term courses can be offered by the college to help girl students using the facilities available in the campus. Enrichment courses in subjects like home science, commerce etc need to be introduced.
- Research activities need to be strengthened.
- More community-oriented projects may be planned involving students and staff of the college in localities outside the city. Such outreach programmes may help the girl students.
- Specific locality can be taken up for extension activities, with measurable parameters over the years to find out the progress.
- Academic records and library could be computerized for easy monitoring. Library needs to be strengthened by adding more books.
- Training/coaching programmes may be organized to help the students to appear for state and national level competitive examinations.

Signature

- Career guidance cell is a necessity. The cell may educate parents regarding the opportunities available to their daughters in their chosen subjects/courses of study.
- The placement cell can plan campus interviews.
- The alumni association can be involved in a better manner to help the students and staff in planning for better career opportunities to students.
- A women cell is a necessity. It can plan programmes and activities to build up the confidence level among students.
- A language laboratory is desirable.
- Infra-structural facilities like canteen, parking shed need to be improved.

The Peer Team records its appreciation of the co-operation and support provided by Dr. Antony Stella, Adviser, NAAC, to the team throughout the visit.

1. Prof. (Mrs) Lakshmi Santa Rajgopal
(Chair Person)

Lakshmi Santa Rajgopal
20/11/04

2. Dr. Kiran Angra
(Member)

Kiran Angra
20/11/04

3. Dr. K.V. Rao
(Member-Convenor)

K.V. Rao
20/01/04

I agree with the observations and recommendations made by the Peer Team in this report.

Place: Azam Campus, Pune.

Date: 20th January 2004.

E.M. Khan
20-01-04
(Dr. E.M. Khan)

Principal
Principal

Abeda Inamdar Sr. College
for Girls, Pune - 411 001.

