

**Peer Team Report
on
Institutional Reaccreditation
of**

**Abeda Inamdar Senior College of Arts,
Science and Commerce
Azam Campus, Camp, Pune,
Maharashtra, 411 001**

Dates of Visit

26th to 28th September 2012



NAAC

NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL

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An Autonomous Institution of the University Grants Commission
Jnana Bharathi Road, P.B. No. 1075, Nagarbhavi, BANGALORE 560072 (INDIA)

PEER TEAM REPORT ON
 Institutional Reaccreditation of
Abeda Inamdar Senior College of Arts, Science and Commerce
 Azam Campus, Pune, Maharashtra, 411 001

Section I: GENERAL INFORMATION	
1.1 Name & Address of the Institution:	Abeda Inamdar Senior College of Arts, Science and Commerce, Azam Campus, Pune, MAHARASHTRA-411 001
1.2 Year of Establishment:	26.8.1991
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/ Schools	03 (Arts, Science and Commerce)
• Departments/ Centres	Arts: 10, Science :12, Commerce:01
• Programmes/ Courses offered	UG. :19, PG:12, Add-on Courses:30
• Faculty Members	Grantable: 38, Non-Grantable:116 Total 154
• Support Staff	Grantable:19, Non-Grantable:26
• Students	4652
1.4 Three major features in the institutional Context (As perceived by the Peer Team)	<ul style="list-style-type: none"> • Muslim minority institution of higher learning meant for Muslim girls as also other disadvantaged communities. • College is located in urban setup offering both conventional and self financed courses. • Beautiful campus with adequate infrastructure, conducive teaching-learning atmosphere.
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure)	26 th -28 th September 2012
1.6 Composition of the Peer Team which undertook the on- site visit:	
Chairman	Professor S. Jayarama Reddy (Former Vice-Chancellor, Sr. Venkateshwara University) 201, Ameyn Towers, Tarnaka, Hyderabad 500017
Member Co-ordinator	Professor Gulshan Rai Kataria Former Dean, Research and Dean Languages Punjabi University, Patiala-147002, Punjab
Member	Dr. P. K. Debanath, Principal, Cooch Behar College, Kalighat Road, P.O. District Cooch Behar, 736101, West Bengal
NAAC Officer	Dr. B. S. Madhukar, Deputy Advisor, NAAC, Bangalore, 560072

Section II: CRITERION WISE ANALYSIS	Observations (Strengths and/or Weaknesses) on Key-Aspects
2.1 Curricular Aspects:	
2.1.1 Curricular Design & Development:	<ul style="list-style-type: none"> • The college has well defined vision and mission and academic programmes are in line with the goals and objectives of the institution. • The college has representation of faculty members in BOS • Curriculum is designed by the affiliating University
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> • The college offers programme in UG (Arts:07, Science:10, Commerce:02) • Programme in PG (Arts:03, Science:06, Commerce:02, PG diploma: 01) along with certificate, diploma and advance diploma courses • Core options and elective options exist, students of every faculty can pursue interdisciplinary courses and can take add-on courses. • PG programmes offered in the college are on self financing
2.1.3 Feedback on Curriculum	<ul style="list-style-type: none"> • Feedback on curriculum is obtained from students, alumni, parents but not in a structured format formally. • The feedback is analyzed and forwarded to the academic bodies of the University to take corrective steps.
2.1.4. Curriculum Update	<ul style="list-style-type: none"> • Pune University (to which the college is affiliated) revises the syllabus once in five years following UGC Modern Curriculum • The affiliating University ensures that the curricular is based on the core values of NAAC. • Syllabus for add-on courses is revised once in three years by the college following the University guidelines.
2.1.5 Best Practices in Curricular Aspects (If any):	<ul style="list-style-type: none"> • A good number of value added courses offered. • The college has introduced interdisciplinary and skill oriented diploma courses recognized by the University of Pune.

2.2 Teaching-Learning & Evaluation:	
2.2.1 Admission Process and Student Profile	<ul style="list-style-type: none"> Admission process is duly publicized and is transparent. Admission given to the Muslim girls in particular and girls from other weaker sections in general. Co-education is only in self financing courses. For conventional courses admissions are based on first come first serve basis; for professional courses like M.C.A. and M.Sc. Mass Communication Studies performance at the entrance test is considered Reservation policy of Government of Maharashtra is followed for students of disadvantaged communities.
2.2.2 Catering to the Diverse Needs:	<ul style="list-style-type: none"> Special attention given to slow learners and advanced students are encouraged to opt for project work and are motivated to participate in educational fairs, exhibitions, quiz contests and seminars Foreign students offered counseling in subjects related areas and in language problems. No formal tutorials are conducted.
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> Academic calendar, teaching plans and evaluation blue prints are prepared. The predominant chalk and talk method of teaching is supported by experiential learning. ICT enabled teaching methods are used by some departments. Smart wall is provided. Innovative and interdisciplinary programmes need to be offered by all departments.
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> Recruitment of teachers is done on merit in conformity with norms of UGC and of state government and affiliating University. 38 grantable and 116 non-grantable teachers are in position 14.5% of the total have Ph.D. Degree while 13% have M.Phil. while about 28.9% are NET/SET Qualified. Faculty members have participated in good number of conferences, seminars and workshops. 8 faculty members are recognized research guides and some have authored text books.
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> University prescribed evaluation methods are adopted and communicated to the students. Progress of students is monitored and communicated to the parents. Students grievances are solved as per University rules.
2.2.6 Best Practices in Teaching-Learning and Evaluation (If any):	<ul style="list-style-type: none"> Some skill oriented add-on courses have been introduced. Soft skills workshops organized.

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	<ul style="list-style-type: none"> College has established research centers in three subjects. A good number of foreign students attracted to college.
2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> The college has constituted a research committee to coordinate research activities. Faculty members are granted study leave, laboratory facilities, library and internet facility for pursuing research. The management has provided seed money of 40 lac for undertaking research activities. It also gives financial support and duty leave to faculty to attend seminars and conferences.
2.3.2 Research and Publications Output:	<ul style="list-style-type: none"> 8 faculty members are research guides. In the last five years, 3 students have been awarded Ph.D. and 13 M. Phil. degrees. 28 research projects worth 35 lacs during the last five years with 6 ongoing. Faculty members have published a good number of research papers some having impact factors up to 10. Faculty organized four international Conferences during the period.
2.3.3 Consultancy:	<ul style="list-style-type: none"> Some select departments offer informal consultancy. College has generated a revenue of Rs.6,98,000/- from consultancy work done by some departments in the last five years.
2.3.4 Extension Activities:	<ul style="list-style-type: none"> Activities like tree plantation, blood donation, awareness camps on AIDS, health and hygiene, need for computer education etc. have been taken up to benefit the local community. College undertakes extension activities through its one NSS wing comprising 250 volunteers. College does not have NCC. NSS unit of the college has won prestigious awards in the past.
2.3.5 Collaborations:	<ul style="list-style-type: none"> Some formal and some informal collaboration with local bodies and Government offices has been established to carry out extension activities. Collaboration with other research institutions in India and abroad initiated. Collaborations need to be strengthened.
2.3.6 Best Practices in Research, Consultancy & Extension (If any):	<ul style="list-style-type: none"> Establishment of Interdisciplinary Science and Technology Research Academy (ISTRA). Regular participation of faculty in national and International seminars.
2.4 Infrastructure and Learning Resources:	
2.4.1 Physical Facilities for Learning:	<ul style="list-style-type: none"> All the physical facilities are housed in different buildings spread over in 3 acres of

	<p>the total 24 acres sprawling campus in Pune city, some shared by sister Institutions.</p> <ul style="list-style-type: none"> • Facilities exist for academic, co-curricular, extracurricular activities. • The infrastructure is augmented to cope with the academic growth and optimally utilized.
2.4.2 Maintenance of Infrastructure:	<ul style="list-style-type: none"> • Budgetary provision exists for maintenance of buildings, furniture, equipments and repairs. • Civil maintenance is looked after by the parent trust and maintenance staff. • Equipment, furniture and garden maintenance is carried out on contractual basis.
2.4.3 Library as a Learning Resources	<ul style="list-style-type: none"> • The library committee monitors budget planning and allocation, periodic review of developmental activities and library enrichment. • The library is partially automated. It uses Vridhhi software. Access available to the services of INFLIBNET and N-List e-resources. It has 12497 titles and 31827 volumes. • Separate reading rooms for UG and PG students exist. • Internet and reprographic facilities, power back-up, inter library loan facility exist.
2.4.4 ICT as Learning Resources:	<ul style="list-style-type: none"> • The college has 438 computers and 13 fixed or portable LCD projectors for use by different departments. • The computers in the computer laboratory are connected through LAN with Internet facility. • Most faculty members are computer savvy and can utilize ICT aids for teaching. • The college has its own website and digital library with 19155 books linked.
2.4.5 Other Facilities:	<ul style="list-style-type: none"> • The M.C.E. Society has shared hostel facility for boys and girls. From Abeda Inamdar Senior college 159 girls and 46 boys are staying at present in the hostels. • Sports field, staff room for faculty, day care centre, vehicle parking facility, guest house, common room for girls, canteen, telephone facility, drinking water facility and battery power back-up exist. • Most of the facilities are shared with other sister institutions on the 24 acres campus. • Interactive board has been provided in the reading room of the digital library.
2.4.6 Best Practices in the development of Infrastructure and Learning Resources (If any):	<ul style="list-style-type: none"> • Optimal utilization of the infrastructure and learning resources. • All departments have Internet and Intercom connectivity. • Digital library is fully utilized.

2.5 Student Support and Progression:	
2.5.1 Student Progression:	<ul style="list-style-type: none"> The students' strength for the year 2011-12 was 4901 which has gone down in 2012-13. The student admitted mostly belong to socially and economically underprivileged sections of society hailing from Urban areas. The dropout rate is 3.01% in UG and 0.5% in PG, about 30% of the students progress for higher education studies. Performance of the students is much higher than the University average and the neighboring colleges. During last 5 years 10 students qualified in various competitive exams.
2.5.2 Student Support:	<ul style="list-style-type: none"> The college publishes the updated prospectus annually giving the detailed information of the college. More than 1 core has been extended to students in the form of scholarships in the last two years. Apart from scholarships, remedial coaching, book bank facility, motivational lectures, personal and career guidance, wide range of add on courses provided to the students. Grievance redressal cell, anti ragging cell, women cell exist on the campus. Placement cell is active and as of now 549 students are placed in last five years.
2.5.3 Student Activities:	<ul style="list-style-type: none"> The institution has a registered alumni association with some alumni actively contributing to the welfare of present students. Some students have participated at the college, inter university and national cultural, sporting events and brought laurels to the college in shooting event. The college publishes the annual magazine and encourages wall magazines and short documentary films to promote creative skills of the students.
2.5.4 Best Practices in Student Support and Progression (If any):	<ul style="list-style-type: none"> Good student support. Encouraging students' participation in cultural events, sports and competitions. Earn and learn scheme is in place.
2.6 Governance and Leadership:	
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> The college is committed to inculcating global competence among the students and developing them as ideal human resource. The management is dedicated to developing infrastructure and conducive environment for teaching-learning-research.
2.6.2 Organizational Arrangements:	<ul style="list-style-type: none"> Maharashtra Cosmopolitan Education Society is the parent trust. The Local Management Council headed by the

	<p>President oversees the functioning of the college.</p> <ul style="list-style-type: none"> For effective coordination and control the Principal is assisted by Vice-Principal and heads of the departments.
2.6.3 Strategy Development and Deployment:	<ul style="list-style-type: none"> Long term perspective plan is evolved through interaction of stake holders, LMC and the Management Council of the parent trust. Short term annual plans are taken by the Principal in consultation with Vice-Principal, teachers, administrative staff and students. Committees are constituted to oversee curricular, co-curricular, extra-curricular and extension activities.
2.6.4 Human Resource Management:	<ul style="list-style-type: none"> Faculty under grant in aid is selected as per UGC guidelines and State government norms. Reservation policy is adhered to in the recruitment of teaching and non-teaching staff. Management encourages professional development of teaching and non-teaching staff. A good number of welfare schemes exist for teaching and non-teaching staff.
2.6.5 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> The college mobilizes its resources from Government of Maharashtra, (Grant in Aid for salaries), fee collection from aided and self financed courses and donations from alumni. The financial resources are adequate to cover the day to day expenses and development of the college. Accounts are audited by the auditors appointed by the parent trust, as also govt. auditor.
2.6.6 Best Practices in Governance and Leadership (If any):	<ul style="list-style-type: none"> Participatory and decentralized administration Number of initiatives taken for development of mobilization of faculty.
2.7 Innovative Practices:	
2.7.1 Internal Quality Assurance System:	<ul style="list-style-type: none"> The college has established Internal Quality Assurance Cell (IQAC) which is to be made more effective. IQAC looks after broad objectives such as introduction of new academic programmes, faculty development, activity schedules, infrastructural developments.
2.7.2 Inclusive Practices:	<ul style="list-style-type: none"> College is an approved Minority Muslim Institution and reserves 50% seats for Muslim girls. The other seats given to girl students from other underprivileged sections of the society. Providing financial aid to students in the

	<ul style="list-style-type: none"> • form of scholarships. • Offering a good number of value oriented and skill development add on courses. • Considerable percentage of women staff (71%) in teaching and 23% in non-teaching.
2.7.3 Stakeholder Relationships:	<ul style="list-style-type: none"> • All the stake holders are involved in curriculum development and in planning the development of the college. • Cordial relation exists among all the stake holders.

Section III: OVERALL ANALYSIS	Observations
3.1 Institutional Strengths:	<ul style="list-style-type: none"> • College committed to the task of uplifting the educational standards of the Muslim girls. • Good infrastructure. • Role of Lead College in the heart of a city. • Visionary Management. • Enthusiastic staff.
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> • Limited consultancy services and linkages. • Maximum dependence on revenue from self financed courses. • Limited extension activities and outreach programmes. • Inadequate interaction with industry.
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> • Activities of alumni association can be enhanced. • Expansion of ICT based knowledge management. • Public, private partnership with GOs and NGOs for research, consultancy and extension activities. • Collaboration and exchange programmes with national and international institutions. • Negotiating with the government for enhancing the number of grant in aid vacancies so that recruitment of regular teachers becomes possible.
3.4 Institutional Challenges:	<ul style="list-style-type: none"> • Enhancing placement opportunities. • Facing fierce competition emanating from institutions in the neighborhood. • Cultivating of communication skills in students of Humanities. • Making it the best college in Pune. • Quality promotion and sustenance initiative through IQAC.

Section IV: Recommendations for Quality Enhancement of the Institution

1. The college may think of introducing new courses such as Event management, Insurance, Banking, Retail Management, Disaster Management, Negotiation Skills, Food preservation, Bio-Informatics, Rural Marketing and Industrial accounting in a phased manner.
2. IQAC may be further strengthened.
3. Self appraisal and performance appraisal of teaching and non-teaching staff be introduced on regular basis.
4. Women Studies Centre need to be established.
5. ICT based knowledge management can be strengthened.
6. Activities of Alumni Association can be enhanced.
7. Public, private partnership for research, consultancy and extension activities may be promoted.
8. Collaborations with more institutions of repute may be established with MOUs.
9. Industry-Institution-Society linkages be established.
10. Drop-out rate and absenteeism may curtailed.
11. Starting Post Graduate courses in Economics and Statistics and UG courses in Biotechnology (regular course) be explored.
12. Proper hostel facilities with kitchen be provided.
13. Starting of NCC may be explored.
14. Coaching for Competitive Examination be strengthened.
15. Steps be taken to get autonomous status to the institution.

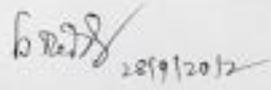
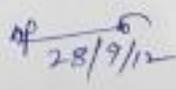
I agree with the Observations of the Peer Team as mentioned in this report.



Signature of the Head of the Institution

PRINCIPAL
ARDA INAMDAR SR. COLLEGE
CAMP, PUNE-411 001
Seal of the Institution

Signatures of the Peer Team Members:

Name and Designation		Signature with Date
Professor S. Jayarama Reddy (Former Vice-Chancellor, Sr. Venkateshwara University) 201, Ameya Towers, Taraka, Hyderabad 500017	Chairman	 28/9/12
Professor Gulshan Rai Kataria Former Dean Research and Dean Languages, Punjabi University, Patiala-147002, Punjab	Member Co-ordinator	 28/9/12
Dr. P. K. Debanath, Principal, Cooch Behar College, Kalighat Road, P.O. District Cooch Behar, 736101, West Bengal	Member	 28/9/12
Dr. B. S. Madhukar, Deputy Advisor, NAAC, Bangalore, 560072	NAAC Officer	

Date: 28th September 2012

Place: Pune