

ENGLISH

Syllabus for M.A-II- ENGLISH

(CBCS – Autonomy Pattern to be implemented from 2022-2023)

Semester	Course Code	Title of The Paper	Credits	No of Lectures
III	21AME231	Indian Writing in English	4	60
IV	21AME241	Indian Writing in English	4	60
III	21AME232	Indian Literature in English Translation	4	60
IV	21AME242	Indian Literature in English Translation	4	60
III	21AME233	American Literature	4	60
IV	21AME243	American Literature	4	60
III	21AME234	World Literature in English	4	60
IV	21AME244	World Literature in English	4	60
IV	21DSDEC24M	Enhancing Communication Skills and Personality	3	54



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Abeda Inamdar Senior College

Of Arts, Science and Commerce, Camp, Pune-1

(Autonomous) Affiliated to Savitribai Phule Pune University

NAAC accredited 'A' Grade

Syllabus for M.A-II: English Paper I

2022-23 (CBCS – Autonomy 21 Pattern)

Course/ Paper Title	3.1: Indian Writing in English (Core Paper)
Course Code	21AME231
Semester	III
No. of Credits	4

Aims & Objectives of the Course

Sr. No.	Objectives
1.	This paper aims to introduce students to a wide range of Indian Writing in English through various literary genres such as Fiction, Poetry, Non-Fictional Prose and Drama.
2.	To introduce students to the various phases of the evolution in Indian Writing in English. (i. e. the major movements and figures of IWE)
3.	To make them aware of Indian cultural ethos and indigenous belief systems through the study of major literary works in the domain of Indian English literature.
4.	To acquaint them with the writings of different Indian writers and help them to appreciate the variety and diversity of Indian Writing in English.
5.	To expose students to the corpus of Indian Writing in English, and explain the socio-political and cultural contexts in which the works were written and received.

Expected Course Specific Learning Outcome

Sr. No.	Learning Outcome
1.	The course will acquaint students with the highly pluralistic and ideological dimensions of this literature.

2.	The students, through this course, will obtain an overall view of the remarkable contribution made by Indian authors to the body of English Literature
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Syllabus

Unit No	Title with Contents	No. of Lectures
Unit I	<i>Kanthapura</i> - Raja Rao	15
Unit II	<i>Nectar in a Sieve</i> - Kamala Markandaya	15
Unit III	Derozio to Naidu	15
	<p>1. Henry Derozio</p> <p style="padding-left: 20px;">i. <i>Freedom to the Slave</i></p> <p style="padding-left: 20px;">ii. <i>The Orphan Girl</i></p> <p>2. Toru Dutt</p> <p style="padding-left: 20px;">i. <i>Sita</i></p> <p style="padding-left: 20px;">ii. <i>The Sower</i></p> <p>3. Manmohan Ghose</p> <p style="padding-left: 20px;">i. <i>Can IT Be?</i></p> <p>4. Sri Aurobindo</p> <p style="padding-left: 20px;">i. <i>Rose of God</i></p> <p style="padding-left: 20px;">ii. <i>The Tiger and the Deer</i></p> <p>5. Rabindranath Tagore</p> <p style="padding-left: 20px;">i. <i>Defamation</i></p> <p style="padding-left: 20px;">ii. <i>Little Flute</i></p> <p>6. Sarojini Naidu</p> <p style="padding-left: 20px;">i. <i>Autumn Song</i></p> <p style="padding-left: 20px;">ii. <i>Summer Woods</i></p>	
Unit IV	<i>Once Upon a Life: Burnt Curry and Bloody Rags: A Memoir</i> by Temsula Ao	15

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Syllabus for M.A-II: English Paper I

2022-23 (CBCS – Autonomy 21 Pattern)

Course/ Paper Title	4.1: Indian Writing in English (Core Paper)
Course Code	21AME241
Semester	IV
No. of Credits	4

Aims & Objectives of the Course

Sr. No.	Objectives
1.	To develop the ability of students to critically examine and restate their understanding of literary texts.
2.	To expose students to the uniqueness of artistic and innovative use of the English language in IWE and to enhance the literary and linguistic competence of students.
3.	To instill human values and develop literary sensibility among students through exposure to IWE texts.

Expected Course Specific Learning Outcome

Sr. No.	Learning Outcome
1.	The students will be able to look at Indian Literature in the context of Global Literature on one hand and Indian Literature in English on the other and be able to objectively analyse the nuances of differences between them.
2.	The students will be able to contemplate on the literature prescribed with special emphasis on the issues such as the representation of culture, identity, history, national and gender politics.

Syllabus

Unit No	Title with Contents	No. of Lectures
Unit I	<i>The God of Small Things</i> - Arundhati Roy	15
Unit II	<i>The White Tiger</i> - Aravind Adiga	15
Unit III	Dom Moraes to Present Day	15
	<p>1. Dom Moraes</p> <p>i. <i>Absences</i></p> <p>ii. <i>The Garden</i></p> <p>2. Nissim Ezekiel</p> <p>i. <i>Urban</i></p> <p>ii. <i>Philosophy</i></p> <p>3. Kamala Das</p> <p>i. <i>The Sunshine Cat</i></p> <p>4. A.K. Ramanujan</p> <p>i. <i>Still Another View of Grace</i></p> <p>5. Jayanta Mahapatra</p> <p>i. <i>A Missing Person</i></p> <p>6. Arun Kolatkar</p> <p>i. <i>The Indicator</i></p> <p>7. Eunice de Souza</p> <p>i. <i>Catholic Mother</i></p> <p>8. Vikram Seth</p> <p>i. <i>Sit</i></p>	
Unit IV	<i>Tara</i> – Mahesh Dattani	15

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Syllabus for M.A-II: English Paper II

2022-23 (CBCS – Autonomy 21 Pattern)

Course/ Paper Title	3.2: Indian Literature in English Translation
Course Code	21AME232
Semester	III
No. of Credits	4

Aims & Objectives of the Course

Sr. No.	Objectives
1.	To introduce students to some of the significant Indian regional language writers of various periods and to their works
2.	To acquaint students with the major ancient, medieval and modern literary movements in India and their influence on literature.
3.	To enable students to compare the features and peculiarities of Indian societies, cultures and languages.
4.	To acquaint students with the different literary techniques employed by various Indian regional language writers.
5.	To help students understand how English gets Indianised in translation.
6.	To make students understand the vast possibilities of translating literary texts from their own languages into English and the necessity of undertaking multidisciplinary research projects focusing on the literary-cultural varieties of India.

Expected Course Specific Learning Outcome

Sr. No.	Learning Outcome
1.	Students will be familiar with some of the significant Indian regional language writers of various periods and to their works.

2.	Students will be able to compare the features and peculiarities of Indian societies, cultures and languages
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Syllabus

Unit No	Title with Contents	No. of Lectures
Unit I	Poetry	16
	<p>1. Thiruvalluvar, From Thirukkural</p> <p>i. Chapter 5 (“Family Life”)</p> <p>ii. Chapter 79 (“On Friendship”)</p> <p>2. Akkamahadevi</p> <p>i. Would a circling surface vulture</p> <p>3. Kabirdas</p> <p>i. Hey Brother, Why do you Want me to Talk?</p> <p>ii. I won’t Come</p> <p>4. Mirabai</p> <p>i. Life in the World</p> <p>ii. Strange is the Path when you Offer Love</p> <p>5. Atukuri Molla, From Molla Ramayanam</p> <p>i. My Father Kesava</p> <p>ii. I am no Scholar</p> <p>6. Jogeshwari</p> <p>i. If fortune has brought you my way at last</p>	
Unit II	Short Story	14
	<p>1. Suresh Joshi - The Patch</p> <p>2. Mahinder Singh Joshi - The Silken Chain</p> <p>3. Binodini Devi MK - Tune</p>	
Unit III	Novel	15
	U.R.Anantamurthi - <i>Samskara</i>	
Unit IV	Drama	15
	Vijay Tendulkar - <i>Vultures</i>	

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Online Resources

- Thirukkural [<https://thirukkural133.wordpress.com/page/9/>]
- Kabirdas [<https://allpoetry.com/poem/14327014-Hey-Brother--Why-Do-You-Want-Me-To-Talk--by-Kabir>] [<https://www.poetryfoundation.org/poetrymagazine/poems/54394/i-wontcome>]
- Akkamahadevi [<https://www.poemhunter.com/poem/would-a-circling-surface-vulture/>]
- Mirabai [<https://allpoetry.com/Mirabai>] [<https://allpoetry.com/Life-In-The-World>]
[<https://allpoetry.com/Strange-Is-The-Path-When-You-Offer-Love>]
- Atukuri Molla, "I am no Scholar". From Molla Ramayanam
[[https://books.google.co.in/books?id=u297RJP9gvwC&pg=PA94&lpg=PA94&dq=Atukuri+Molla+\(16th+century+Telugu+poet\)+%E2%80%9CI+am+no+scholar%E2%80%9D](https://books.google.co.in/books?id=u297RJP9gvwC&pg=PA94&lpg=PA94&dq=Atukuri+Molla+(16th+century+Telugu+poet)+%E2%80%9CI+am+no+scholar%E2%80%9D)]
[<https://books.google.co.in/books?id=u297RJP9gvwC&pg=PA402&lpg=PA402&dq=mary+john+thottam+farewell+to+the+world+poem&source>]



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Syllabus for M.A-II: English Paper II

2022-23 (CBCS – Autonomy 21 Pattern)

Course/ Paper Title	4.2: Indian Literature in English Translation
Course Code	21AME242
Semester	IV
No. of Credits	4

Aims & Objectives of the Course

Sr. No.	Objectives
1.	To introduce students to some of the significant Indian regional language writers of various periods and to their works
2.	To acquaint students with the major ancient, medieval and modern literary movements in India and their influence on literature.
3.	To enable students to compare the features and peculiarities of Indian societies, cultures and languages.
4.	To acquaint students with the different literary techniques employed by various Indian regional language writers.
5.	To help students understand how English gets Indianised in translation.
6.	To make students understand the vast possibilities of translating literary texts from their own languages into English and the necessity of undertaking multidisciplinary research projects focusing on the literary-cultural varieties of India.

Expected Course Specific Learning Outcome

Sr. No.	Learning Outcome
1.	Students will be familiar with some of the significant Indian regional language writers of various periods and to their works.
2.	Students will be able to compare the features and peculiarities of Indian societies, cultures and languages

Syllabus

Unit No.	Title with Contents	No. of Lectures
Unit I	Poetry	16
	1. Mary John Thottam (Sr. Mary Benigna) i. Farewell to the world” (Stanzas 1-10)	
	2. Sutapa Bhattacharya i. Draupadi	
	3. Nara (VN Rao) i. White Paper	
	4. Hiren Bhattacharya i. These My Words	
	5. Amrita Pritam i. Daily Wages	
	6. Raghuvir Sahay i. Cycle Rikshaw	
	7. Chandrasekhar Kambar i. The Character I Created	
	8. Namdeo Dhasal i. Poetry Notebook	
	9. Indira Sant i. Spellbound	
Unit II	Fiction	15
	Rabindranath Tagore - <i>The Home and the World</i>	
Unit III	Autobiography	15
	Sadhana Amte- <i>Samidha</i>	

Unit IV	Drama	14
	Girish Karnad- <i>Tughlaq</i>	

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Abeda Inamdar Senior College

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NAAC accredited 'A' Grade

Syllabus for M.A-II: English Paper III

2022-23 (CBCS – Autonomy 21 Pattern)

Course/ Paper Title	3.3: American Literature
Course Code	21AME233
Semester	III
No. of Credits	4

Aims & Objectives of the Course

Sr. No.	Objectives
1.	To provide students a general introduction to the major texts that led to the evolution of American literature as an independent branch of literature in English.
2.	To familiarize students with the issues and problems America has gone through and how they find expression in her literature.
3.	To help students gain a broad historical view of the entire period from the time of the early settlers, through the westward movement to the contemporary period.
4.	To provide students a general idea about the religious, socio-political, literary and cultural movements in America.

Expected Course Specific Learning Outcome

Sr. No.	Learning Outcome
1.	The student will become aware that the rise of American literature to its independent identity coincides with that of its political and economic freedom.
2.	Doing a course in American literature simultaneously with a course in Indian literatures would enable students to make comparisons between the writers of the two countries and how the writers dealt with various local and national themes in the two literatures.

Syllabus

Unit No	Title with Contents	No. of Lectures
Unit I	Early writings	15
	<p>1. Columbus From <i>Letter to Ferdinand and Isabella Regarding the Fourth Voyage</i> [Jamaica, July 7, 1503]</p> <p>2. John Heckewelder From <i>History, Manners, and Customs of the Indian Nations</i> (Chapter II & III) [Delaware Legend of Hudson's Arrival OR Indian account of the first arrival of the Dutch at New York Island (Ch. II).] [Indian relations of the conduct of the Europeans towards them (Ch. III).]</p> <p>3. J Hector St. John De Crevecoeur From <i>Letter IX. Description of Charles-Town; Thoughts on Slavery; on Physical Evil; A Melancholy Scene</i></p>	
Unit II	Poetry	15
	<p>1. Anonymous i. <i>Lenape War Song</i></p> <p>2. Philip Freneau i. <i>On Mr. Paine's Rights of Man</i> ii. <i>On the Religion of Nature</i></p> <p>3. Anne Bradstreet i. <i>The Author to Her Book</i> ii. <i>In Memory of My Dear Grandchild Anne Bradstreet, Who Deceased June 20, 1669, Being Three Years and Seven Months Old</i></p> <p>4. Paul Laurence Dunbar i. <i>We Wear the Mask</i> ii. <i>Harriet Beecher Stowe</i></p>	
Unit III	Novel	15
	Nathaniel Hawthorne- <i>The House of the Seven Gables</i>	
Unit IV	Autobiography	15
	Benjamin Franklin- <i>Autobiography</i>	



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Syllabus for M.A-II: English Paper III

2022-23 (CBCS – Autonomy 21 Pattern)

Course/ Paper Title	4.3: American Literature
Course Code	21AME243
Semester	IV
No. of Credits	4

Aims & Objectives of the Course

Sr. No.	Objectives
1.	To acquaint students with some of the major conflicts, struggles and movements that are closely connected with the experiences of a group of people struggling to establish their space within the nation.
2.	To familiarize students with the rich diversity of American writing.
3.	To enable students to undertake research of a comparative nature to discover similarities between the socio-political, cultural and literary issues pertaining to America and India.

Expected Course Specific Learning Outcome

Sr. No.	Learning Outcome
1.	The students would understand major conflicts, struggles and movements that are closely connected with the experiences of a group of people struggling to establish their space within the nation.
2.	The study of American literature has significance because this is a time when we in India redefine the scope of political and literary democracy.

Syllabus

Unit No	Title with Contents	No. of Lectures
Unit I	Prose & Speech	15
	<p>1. Ralph Waldo Emerson From <i>Nature</i>: i) “Introduction”, ii) Chapter 1 (“Nature” & iii) Ch. 3 (“Beauty”)</p> <p>2. Henry David Thoreau From <i>Walden</i>, the chapters titled “Economy” & “Where I Lived, and What I Lived For”</p> <p>3. Abraham Lincoln “Second Inaugural Address, March 4, 1865”</p>	
Unit II	Poetry	20
	<p>1. Walt Whitman i. <i>Prayer of Columbus</i></p> <p>2. Emily Dickinson i. <i>There’s a Certain Slant of Light</i> ii. <i>A Light Exists in Spring</i></p> <p>3. Robert Frost i. <i>The Death of the Hired Man</i></p> <p>4. Ezra Pound i. “<i>A Pact</i>” ii. <i>Cantos Section XLV</i></p> <p>5. Carl Sandburg i. <i>Chicago</i></p> <p>6. Sylvia Plath i. <i>Tulips</i> ii. <i>The Surgeon at 2 a.m.</i></p> <p>7. Allen Ginsberg i. <i>Sunflower Sutra</i></p> <p>8. Billy Collins i. <i>Forgetfulness</i></p>	
Unit III	Novel	13
	Toni Morrison- <i>The Bluest Eye</i>	

Unit IV	Arthur Miller - <i>Death of a Salesman</i>	12
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M.A ENGLISH Part II: Paper IV

2022-23 (CBCS – Autonomy 21 Pattern)

Course/ Paper Title	3.4: World Literature in English
Course Code	21AME234
Semester	III
No. of Credits	4 (Each credit is equal to 15 hours)

Aims & Objectives of the Course

Sr. No	Objectives
1.	To introduce students to some of the important literary texts of the world
2.	To help them in gaining some insights into the socio-cultural aspects of the regions from where the texts are chosen.
3.	To enable students to compare the authors of the world with Indian writers in English or the writers in their own languages.
4.	To introduce students to the various techniques employed by the authors and how the techniques are adapted/adopted by Indian authors.
5.	To help the students undertake research in comparative literature

Expected Course Specific Learning Outcome

Sr. No	Learning Outcome
1.	The students would develop a broad understanding of a number of national literatures.
2.	The students will be able compare and contrast literatures of different ages, cultures and nationalities
3.	The students would identify the common/ universal themes and issues that different literatures have had over the years. This understanding will make them more tolerant towards diverse cultures.

Syllabus

Unit No	Title with Contents	No. of Lectures
Unit I	Drama Sophocles- <i>Antigone</i>	15
Unit II	Poetry	15
	<ol style="list-style-type: none"> 1. Geoffrey Chaucer <ol style="list-style-type: none"> i. The Canterbury Tales: General Prologue 2. Aleksandr Pushkin <ol style="list-style-type: none"> i. To a Poet 3. Lucy Maud Montgomery <ol style="list-style-type: none"> i. Come, Rest Awhile 4. Gabriela Mistral <ol style="list-style-type: none"> i. Song of death 5. Doris Lessing <ol style="list-style-type: none"> i. Fable ii. Dark Girl's Song 6. Margaret Atwood <ol style="list-style-type: none"> i. Marrying the Hangman ii. A Sad Child 	
Unit III	Fiction Leo Tolstoy – <i>Anna Karenina</i>	15
Unit IV	Biography Anne Frank – <i>The Dairy of a Young Girl</i>	15

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**M.A. ENGLISH Part II - Paper IV
2022-23 (CBCS – Autonomy 21 Pattern)**

Course/ Paper Title	4.4: World Literature in English
Course Code	21AME244
Semester	IV
No. of Credits	4 (Each credit is equal to 15 hours)

Aims & Objectives of the Course

Sr. No.	Objectives
1.	To introduce students to some of the important literary texts of the world
2.	To help them in gaining some insights into the socio-cultural aspects of the regions from where the texts are chosen.
3.	To enable students to compare the authors of the world with Indian writers in English or the writers in their own languages.
4.	To introduce students to the various techniques employed by the authors and how the techniques are adapted/adopted by Indian authors.
	To help the students undertake research in comparative literature

Expected Course Specific Learning Outcome

Sr. No.	Learning Outcome
1.	The students would develop a broad understanding of a number of national literatures.
2.	The students will be able compare and contrast literatures of different ages, cultures and nationalities

3.	The students would identify the common/ universal themes and issues that different literatures have had over the years. This understanding will make them more tolerant towards diverse cultures.
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Syllabus

Unit No	Title with Contents	No. of Lectures
Unit I	Drama Bertolt Brecht, <i>The Good Woman of Setzuan</i>	15
Unit II	Poetry <ol style="list-style-type: none"> 1. Bian Zhilin <ol style="list-style-type: none"> i. Long is 2. Dennis Brutus <ol style="list-style-type: none"> i. A Common Hate Enriched Our Love and Us 3. Gabriel Okara <ol style="list-style-type: none"> i. You Laughed and Laughed and Laughed ii. The Mystic Drum 4. Ngugi waThiong'o <ol style="list-style-type: none"> i. The Dawn of Darkness 5. Parveen Shakir <ol style="list-style-type: none"> i. A Special Laborer of Steel Mills 	15
Unit III	Fiction (15 clock hours) Khalid Hosseini – <i>A Thousand Splendid Suns</i>	15
Unit IV	Autobiography (15 clock hours) Maxine Hong Kingston, <i>The Woman Warrior: Memoirs of a Girlhood Among Ghosts</i>	15

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1. Azuonye, Chukwuma (2011). "The White Man Laughs: Commentary on the Satiric Dramatic Monologues of Gabriel Okara". Africana Studies Faculty Publication Series.

2. Bassnett, S. (1993). *Comparative Literature: A Critical Introduction*. Oxford: Blackwell.
3. Brecht, Bertolt, and Eric Bentley. (1965) *The Good Woman of Setzuan*. New York: Grove Press.
4. Bentley, Eric, trans. & ed. (2007). *The Good Woman of Setzuan*. By Bertolt Brecht. London: Penguin. ISBN 0-14-118917-7.
5. Chinese Writers on Writing featuring Bian Zhilin. (2010) Ed. Arthur Sze. Trinity University Press.
6. Harrower, David, trans. (2008) *The Good Soul of Szechuan*. By Bertolt Brecht. London: Methuen. ISBN 1-4081-0965-4.
7. Huntley, E.D. (2001). *Maxine Hong Kingston: A Critical Companion*. Greenwood Publishing Group, ISBN 0-313-30877-2.
8. L.M Kingston, Maxine Hong (1989), *The Woman Warrior: Memoirs of a Girlhood Among Ghosts*, Random House, ISBN 0-679-72188-6.
9. Lloyd Haft, PienChih-lin: *A Study in Modern Chinese Poetry*. (1983 and 2011) Dordrecht: Foris, republished Berlin: De Gruyter.
10. NgũgĩwaThiong'o, (1994) *Decolonising the mind: the politics of language in African literature*.
11. Puchner, Martin. (1969) *The Norton Anthology of World Literature*, New York: W. W. Norton and Company.
12. Parekh, Pushpa Naidu, (1998) "Gabriel Okara", in Pushpa Naidu Parekh and Siga Fatima Jagne (eds), *Postcolonial African Writers: A Bio-bibliographical Critical Sourcebook*, Westport, Connecticut: Greenwood Press.
13. The Dennis Brutus Tapes: "Essays at Autobiography"
14. Wu Zimin.BianZhilin, *Encyclopedia of China (Chinese Literature Edition)*, 1st ed.

Online Resources

[<https://www.poetryfoundation.org/poems/56219/to-an-army-wife-in-sardis>]

[https://www.poemhunter.com/i/ebooks/pdf/sappho_2004_9.pdf]

[<https://www.jstor.org/stable/642772?seq=1>]

[<https://www.poetryintranslation.com/PITBR>]

[<https://babel.hathitrust.org/cgi/pt?id=hvd.32044018941989&view=1up&seq=13>]

[http://schmieder.fmp-berlin.info/collectibles/pdf/sisyphos_eng.pdf]

[<https://www.wattpad.com/story/198150684-the-woman-warrior-pdf-by-maxine-hongkingston>]
[<https://theafricanbookreview.com/2014/05/09/you-laughed-and-laughed-and-laughedgabriel-okara>]
[<http://poetry.orchesis-portal.org/index.php/english/1921-1940/79-english/487-the-mysticdrum>]
[<https://theafricanbookreview.com/2014/05/09/you-laughed-and-laughed-and-laughedgabriel-okara>]
[<https://brittlepaper.com/2020/04/dawn-of-darkness-by-ngugi-wa-thiongo-poetry>]
[<http://bianzhilin.blogspot.com>]
<https://www.pdfdrive.com/a-thousand-splendid-suns-e195832659.html>
<https://www.famousauthors.org/khaled-hosseini>



M. C. E. Society's

Abeda Inamdar Senior College

Of Arts, Science and Commerce, Camp, Pune-1

(Autonomous) Affiliated to Savitribai Phule Pune University

NAAC accredited 'A' Grade

M.A. ENGLISH Part II
2022-23 (CBCS – Autonomy 21 Pattern)

Course/ Paper Title	Skill Development (English) Enhancing Communication Skills and Personality
Course Code	21DSDEC24M
Semester	IV
No. of Credits	3 (Each credit is equal to 15 hours)

Aims & Objectives of the Course

Sr. No.	Objectives
1.	To help improve students' proficiency in spoken and written English
2.	To help develop language skills for employability and workplace contexts.
3.	To train students to identify their strengths and weaknesses and set realistic goals.

Expected Course Specific Learning Outcome

Sr. No.	Learning Outcome
1.	Students will develop a foundation in written and conversational English
2.	Students will learn how to draft letters and applications
3.	Students will learn how to conduct themselves in a professional context.
4.	Students will learn how to create and deliver effective presentations.

Syllabus

Unit No	Title with Contents	No. of Lectures
Unit I	Development of Competency/Proficiency in English	9

	<p>a) Theory</p> <p>i. Practice on Oral/spoken communication skill & testing - voice and accent, voice clarity, voice modulation & intonation, word stress, etc.</p> <p>ii. Feedback & questioning technique: Objectiveness in argument (Both one on one and in groups)</p> <p>iii. Components of effective Communication Development Etiquette and manners</p> <p>a) Practical</p> <p>i. Communication – Composing effective messages.</p> <p>ii. Exercises on listening skills: Listen to recorded speech. Provide special attention to accent, intonation.</p> <p>iii. Practice small speech such as self-introduction.</p> <p>iv. Observe Facial Expression, Posture, Gesture, eye contact of peers and mark in evaluation sheets.</p>	
Unit II	<p>Written Communication Skill Practice</p> <p>a) Theory</p> <p>i. Correction of errors</p> <p>ii. Making of sentences</p> <p>iii. Paragraph writing</p> <p>iv. Leave application</p> <p>v. Simple Letter writing</p> <p>b) Practical</p> <p>i. Use worksheets for exercises on grammatical usage e.g. singular-plural, direct/ indirect speech, subject-verb agreement</p>	9
Unit III	<p>Presentation skill practice</p> <p>a) Theory</p> <p>Preparing and Delivering a presentation</p> <p>i. Plan your presentation/communication</p> <p>ii. Select proper channel/medium</p>	9

	<ul style="list-style-type: none"> iii. Set ease your environment iv. Encode/decode v. Follow up your communication vi. Ensure action <p>b) Practical</p> <ul style="list-style-type: none"> i. Concept of 4 step method for presentation preparation & introduction, presentation ii. Evaluation/feedback summarization / conclusion iii. TOCSE Process for presentation. 	
Unit IV	<p>Self-Management</p> <p>a) Theory</p> <ul style="list-style-type: none"> i. Self-Evaluation, self-discipline, self-criticism ii. Recognition of one's own limits and deficiencies, Independency etc. iii. Thoughtful & Responsible Self Awareness <p>b) Practical</p> <ul style="list-style-type: none"> i. Self-Management ii. Identifying one's strengths and weakness iii. Planning & Goal setting iv. Managing self – emotions, ego, pride v. Use Jo Hary window for self-analysis 	9
Unit V	<p>Team building / Coordinating Skills</p> <p>a) Theory</p> <ul style="list-style-type: none"> i. Team building practices through group exercises, team tasks /Role play. ii. Ability to – Mixing & accommodation iii. Ability to work together <p>b) Practical</p> <ul style="list-style-type: none"> i. Concept of Group 	9

	<ul style="list-style-type: none"> ii. Group Dynamics iii. Team building 	
Unit VI	<p>Digital Literacy</p> <p>a) Theory</p> <ul style="list-style-type: none"> i. What is content writing? ii. Types of Web content - Websites, Blogs, Digital Media Sites, Social Media Platforms, Video Streaming Sites iii. Basics of Content Writing <ul style="list-style-type: none"> - Using formats - listicles, how to, reviews - Writing for an audience - Doing research - Editing and Proofreading - Style <p>b) Practical</p> <ul style="list-style-type: none"> i. Creating a blog using free platforms online ii. Preparing a catchy headline for a topic iii. Writing an outline for an article iv. Writing an article 	9